

Welcome To



BASE Wraparound



THE BASE / WRAPAROUND OUT OF SCHOOL AND HOLIDAY CHILD CARE

- ❖ The George Fentham Before and After School Club opened in September 2001 with two members of staff and a handful of children using the facility. Within a few months we had to take on a further member of staff. The name was a bit of a mouthful so a 'name the club' competition was organized for the children and **The Base** was born.
- ❖ In September 2004 to expand to a full childcare provision, we introduced a Wraparound service to provide all day cover for nursery children. This facility has grown each year and is extremely successful.
- ❖ We offer along with Nursery 30hrs childcare from 12-3pm
- ❖ The BASE is a non-profit making organization supported by a Voluntary Management Committee (VMC) made of mainly parents and carers. The VMC meets on a regular basis and encourages input from other parents.

Staff

- | | |
|----------------------|-----------------------------|
| ❖ Mrs Tina Coley | Manager (Overall) |
| ❖ Mrs Kim Roberts | Deputy Manager (BASE) |
| ❖ Miss Jo Britnell | Deputy Manager (Wraparound) |
| ❖ Mrs Pascale Reeves | Playworker |
| ❖ Miss Claire Mepham | Playworker |

All staff are fully qualified and CRB checked and are continually updating qualifications.
All staff are first aid trained.

Registration

For more information or registration details, please call into the **The Base** on the school playground, telephone Tina, Kim or Jo on 01675 443913 or visit our website www.thebasechildcare.co.uk



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Frequently Asked Questions

Q *Are the staff qualified?*

A All full-time staff are fully qualified, CRB checked and first aid trained. Casual staff are CRB checked and working towards a qualification. There is always a qualified and first aid trained staff member working at any one time.

Q *What is the children to staff ratio?*

A 1 Adult to 8 children

Q *Where are they based?*

A We are Based in the old nursery building

Q *What activities do they do?*

A As nursery is very structured, Wraparound tends to be more relaxed. We work in conjunction with nursery and plan themes to reflect their morning activities. There is plenty of time for free play.

Q *How many hours are you required to take?*

A We are totally flexible, but we do recommend 2 hours to clear lunchtimes especially in the beginning as children take longer to eat lunch.

Q *What do you do for lunch?*

A Unfortunately due to covid restrictions we are no longer able to go into school for hot meals therefore a packed lunch will need to be provided. We are able to warm food if needed.

Q *What afternoon snack do they have?*

A A drink of juice, milk or water is provided along with a healthy snack of fruit. Toast is served at 4:45pm, and fruit is always available to the children.



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Appendix Four

Admissions Form

Child's Full Name:

Name to be used at the Club:

Date of Birth:

Gender:

School Attended:

Ethnicity:

Religion (if any):

Languages Spoken:

Names of Parents/Carers:

Home Address:

Telephone Number:

Email Address:



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Mobile Number:

Parents/Carers Place of Work:

Parents/Carers Daytime Telephone Number:

Other Emergency Contact Details:

Names of Persons Authorised to collect your child (including contact numbers):

Name of Person who has legal contact with child:

Name of Person/s who has parental responsibility for the child:

Doctor's Name and Address:

Health Visitors Name and Address:

Details of any Significant Health Issues (including a special educational needs and/or physical disabilities statement):



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Details of any Special Dietary Requirements, Allergies and Significant Food and Drink Preferences:

Record of Immunisations (including dates):

Do you consent for members of staff at the Club to apply sun cream to your child in hot conditions?

Yes/No

Any Other Relevant Information:

I hereby consent for my child to take up a place at this Club, according to the terms and conditions set out in its policies and procedures. I have understood the expectations and obligations relating to both myself and the Club, and agree to abide by them.

I understand that persistent late or non-payment of fees will jeopardise my child's continued attendance at the Club.

I confirm that the information given above is correct, and I promise to contact the Manager as soon as any of the details change.

Signature of Parent/Carer:

Date:

If you have any questions or comments please get in touch with the Manager.